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Settings for A4 size

Top 1.5

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Mirror margins (yes)

Page Number Outside

Page framing. *Two free lines of 12* on first page, before the title

TITLE (use 14 Caps Bold)
(*one free line of 12*)

Author/authors (use 12 Bold), Name, First name (use CAPS), Affiliation (work place) (use 12 without bold), without academics titles
(*three free lines of 12*)

Text will be written on two columns, with the exception of tables or figures that require the full width of the page.

2 columns, Equal column width, Default settings: Width 8.11 cm, Spacing 1.27 cm

First line tab 0.6 (on paragraphs)

Font: Style Times New Roman, Size 12

Line spacing: Single

The explanation of the figures and tables must be written with smaller letters (use 11). For the content (data) of the tables should be use the same letters (11). Write: **Figure 5** Explanation (without point after the number of the figure). Write: **Table 2** Title of the table (without point after the number of that table)

References should be cited in brackets in text.

Abstract bold

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Abstract text (maximum 125 words)

(*one free line*)

1 Title of the chapter – (bold but not CAPS)

2 Title of the chapter ... and so on

Acknowledgements

References

References will be written with font size 10.

Finally write the data of reference for the author/authors: academic title, position, and work place address, contact address and other data.

Following this you have to present yourself on maximum 50 words (font size 10) the personality of the author/authors along with photo/photos.

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